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189 Nelson Mandela Drive / Rylaan
BLOEMFONTEIN 9300

**MOTHEO DISTRICT MUNICIPALITY
MOTHEO DISTRIKSMUNISIPALITEIT
MMASEPALA WA SETEREKE SA MOTHEO**

Entry Form

INNOVATIVE COMMUNITY MEDIA AWARDS 2010

PERSONAL DETAILS		MEDIA INSTITUTION DETAILS	
Name & Surname		Name of Radio Station/Newspaper/Online	
ID Number			
Designation		Physical Address	
Work Tel	()		
Fax No.	()		
Cell No.			
E-mail Address			
Categories/ Sections			
	Date published		
1. Print / Press			
2. Photo Journalism			
3. Radio Journalism			
4. Online Media			
MOTIVATION	Please submit your motivational letter on a separate page		

Declaration: I hereby declare that the information supplied is correct. Incorrect or false information will lead to the disqualification of the entry. I have read and understood the rules attached.

Signature: **Date:**

A. REQUIREMENTS FOR ENTERING

1. Entry forms are available from the Motheo District Municipality's website, www.motheo.co.za under "News" and at the Local Municipal Offices, Mangaung (City Hall front entrance Communication Unit, Mr Poelo Ntseki), Mantsopa - Ladybrand (Ms Lekota), Naledi – Dewetsdorp (Communication Unit Mr Bheki Mdluli).
2. The entry forms should be accompanied by the following items:
 - A shoulder length photo of the journalist.
 - In case of a newspaper entry; a cutting of the original article or a certified copy of the original must be submitted.
 - In case of a radio entry; the audio material (recording) must be put on CD (as it was broadcasted) together with a script of the story.
 - Photo entries should be accompanied a hard copy of the photograph as well as a cutting of the publication (be it a newspaper or online media) where the photograph was published and the date thereof.
 - A motivational letter from the entrant giving the background of the story.

B. ENTRY SUBMISSIONS CONDITIONS

Entrants will have to take full note of the following terms for submitting their items/works:

- Entrants assume full responsibility in respect of the entry and the quality of the support material.
- The Adjudication Panel takes no liability of any loss or damage to the material submitted.
- Submitted material cannot be claimed back after the competition.
- All entries must be submitted on the entry form provided.
- **The judges' decision is final and no correspondence will or may be entered into.**

C. ACCEPTANCE OF ENTRIES

Entry forms and all accompanying material should be hand delivered to Motheo District Municipality premises, and an entry must be deposited into tender box located at 3rd Floor Provideamus Building, 184 Nelson Mandela Drive, Bloemfontein, alternatively, submissions can be sent via registered mail to the same address. The submission must be in a sealed enveloped addressed to the GENERAL MANAGER: COMMUNICATION marked with reference ICMA 2010.

All enquiries can be forwarded to Tseliso Leba 051 407 3200/339, email: tseliso@motheo.co.za

D. RULES OF THE COMPETITION

- The awards are open to all Motheo District Community Media Journalists, be it in print or electronic media as well as online media.
- All works/items entered should be in one of the eleven official languages.
- Entries should have been published (printed) or broadcasted by a recognized/registered media organization during the period March 2009 – March 2010.
- The themes of the entries to be submitted for the competition must be related to government activities / issues in the district, sport or recreation as well as general social interest issues facing the local communities within the district.
- One entry per person per category.
- Entries that do not meet the requirements will be disqualified.
- Incomplete entries will also be disqualified.
- The decision of the Adjudication Panel is final and no correspondence will be entered into.
- Late entries will not be considered.
- 3 finalists will be nominated per category
- The closing date for entries is 12 April 2010 at 12h00.
- Finalists will be invited to the award ceremony which will be announced in due course.

E. DETAILS OF THE AWARD CATEGORIES

The envisaged Innovative Community Media Awards will comprise the following categories and themes:

- Press: comprising features/articles published in newspapers;
- Photo Journalism: comprising published picture in newspapers, with or without written texts;
- Radio Journalism: comprising broadcasted material
- Online : comprising articles or audio material