



CALL FOR PROPOSALS FOR TRAVEL MANAGEMENT SERVICES FOR MOTHEO DISTRICT MUNICIPALITY

Motheo District Municipality, hereby invites proposals for the provision of travel management services for the period of 24 months.

Motheo District Municipality intends to appoint two service providers to provide travel management service for the municipality.

Motheo District Municipality adheres to the Preferential Procurement Policy Framework Act no. 5 of 2000; Municipal Finance Management Act no. 56 of 2003 and the Black Economic Empowerment Act no. 53 of 2003.

Terms of reference can be obtained from Finance Cashier Desk located at Provideamus Building, 1st Floor, between 08:00 and 16:00 from the 29 November 2007. For further enquiries kindly call Mr Tseliso Liba at 051- 407 3339/02.

Request for proposals will be available at a non-refundable payment of R100.00. Payment can be made either by cash or a bank guaranteed cheque issued for Motheo District Municipality.

Evaluation Criteria

Bidder	Competitive Price & Functionality – 90 points		Equity – 10 points			
	Competitive Price	Functionality	Free State Based Enterprise	100% Women Ownership Enterprise	100 % Disabled Ownership Enterprise	HDI
Weighting for bids 90/10	50	40	3	3	1	3

Facsimiled and e-mailed proposals will NOT be considered. Proposals, should be placed in a sealed envelope marked with the reference number: TRV07/06M for ATTENTION: General Manager: Communications and be deposited in the Tender Box located at 184 Nelson Mandela Drive, Provideamus Building, 3rd Floor, BLOEMFONTEIN. CLOSING and OPENING date will be the 12 December 2007 at 14h00.