



The Municipality subscribes to the principles of the Employment Equity Act. Persons with the skills and expertise to discharge the duties of the under mentioned positions are invited to apply.

FINANCE DEPARTMENT

ACCOUNTANT BUDGET (FINANCIAL STATEMENTS)

Requirements:

Unless the applicant can demonstrate potential and ability in these areas, an appropriate recognized Bachelor's Degree/ National Diploma or equivalent qualification, plus a minimum of 3 years relevant experience.

Key Performance Areas:

- Assist with monthly balancing of control accounts;
- Assist with monthly updating of registers;
- Examine the monthly trial balance for deviations;
- Prepare adjusting journals
- Assist with the application of Generally Recognized Accounting Principles;
- Assist with the preparation of adjusting journals at year-end
- Assist with the compilation of the financial statements in terms of GRAP;
- Assist with the answering of Audit Queries.

Remuneration: R148 440.00

FINANCIAL MANAGEMENT INTERNS (1 POSITION)



These are contractual appointments and will be under a strict training program until completion of the project, but not exceeding a period of (2) two years

Requirements:

A recognized B- Com degree with at least Accounting I II and III as subject or equivalent.

Must be computer literate and have knowledge of Windows Spread Sheet applications.

Must have a valid EC code 8 driver's license

Key Performance Areas:

The candidates will directly report to the Chief Financial Officer.

Assist with the implementation and transformation of accounting records to GAMAP.

Assist with the compilation and implementation of the National Treasury Budget Reform program for Municipal Budget.

Develop Statistical reporting modules and electronic capturing of data in all sections of financial management.

Assisting in all areas of financial management within department **Additional information**

The training program is aimed to train candidates in practical local government accounting with the view to qualify for a senior accounting position after training.

Such appointment cannot be guaranteed.

Remuneration : R120 000 per annum (all inclusive package)

CLOSING DATE: 24 October 2007

To apply please send your CV and covering letter including details of at least three contactable references to the following address:

Municipal Manager
Motheo District Municipality
P O Box 3667
BLOEMFONTEIN
9300 9301
TEL: 051 - 4073200
ENQUIRIES: Ms L Titi

or handed it at Room 231 (Ms L Titi)
Provideamus Building
184 Nelson Mandela Drive
BLOEMFONTEIN